

**MINUTES**  
**OF CAMPION COLLEGE BOARD OF TRUSTEES MEETING**  
**HELD ON THE 30 AUGUST 2022**  
**IN CAMPION COLLEGE MARCELLIN 1, AT 5:30 PM**

**PRAYER:** Paul McGuinness

**PRESENT:** Paul Sadler, Paul McGuinness, Audrey Liti, Karyn Sadler (Acting Principal), Mark McBreen, Mataatua Te Rongopatai, Rewi Nankivell, Pete Sims, Bridget Armstrong

**APOLOGIES:** Dion Neems, Hayley Lincoln

**BOT SECRETARY:** Christine Hartley

**CONFIRMATION OF MINUTES:** The minutes of the meeting held on the 28 June 2022 were confirmed as being true and correct.

**Moved: Paul Sadler**

**Seconded: Paul McGuinness**

**All in favour-Carried unanimously**

**MATTERS ARISING FROM THE MINUTES:**

- Paul Sadler acknowledged the work of the three departing members of the Board; Gina Lean, Alleyne Chater and Vicki Briant. Letter of acknowledgement will be forwarded.

**INWARDS CORRESPONDANCE:**

All correspondence was on hold for this month due to a new Board and secretary.

## **PRINCIPAL'S REPORT:**

- The administration team is at full capacity now as we have some new staff in the office.
  - Tracey Troon-Attendance Officer
  - Christine Hartley-Principal's assistant
  - Kylie Crosby-Sports Coordinator
- The college website, App and newsletter are going well. Christine and Karyn will be working on getting the digital formats all up and running for the new digital newsletter.
- The issue of students vaping in the College was raised. This is an ongoing issue. Staff are vigilant in helping manage it. The College held a firm position on managing this last year and this effect is still evident. The issue is complex.

## **SUB-COMMITTEE REPORTS**

There were no subcommittee meetings since the previous Board meeting. Staff reports were received from the following areas; DRS report, Personnel report, Works report, Finance report.

### **Special Character-**

- New Curriculum. The DRS attended a course in Auckland looking at the new RE curriculum.
- Marist Professional/Faith Development-Karyn suggests that at least 2 staff members annually attend this course.
- The TH506 He Timatanga-Māori Spiritually, a Beginning. 4 staff members are attending this course in Gisborne.
- A student liturgy team has been established
- Our Caritas Challenge is scheduled to take place on the 07<sup>th</sup> September 2022.
- The First Holy Communion and Confirmation will be Sunday 4<sup>th</sup> September at 09:00am Mass.
- Champion hosted the annual Chanel Shield competition. We came 3<sup>rd</sup> overall.

### **Personnel-**

- All administration positions have been filled.
- Phillippa Sherry has taken on a fixed term position as our Guidance Counsellor & teacher.
- 106 combined sick days taken by staff -due to Covid and flu which are still very high numbers.

### **Finance & Works-**

- The College remains in a healthy position financially. Finances are well managed and good systems in place
- The Performing Arts Centre upgrade will begin on Monday 5 September. This has been a long process. The work will be completed by the end of 2022. Mitchell Construction will be the company working on project. This is funded by the Hamilton Diocese.
- The reroof of the Gerard Centre (above the Food Tech, Learning Support Centre & caretaker's shed) will take place over the October Term Break. It will take 3 weeks to complete. Mitchell Construction will complete the work. This is funded by the Hamilton Diocese.

### **Te Tiriti o Waitangi-**

No meeting.

### **Promotions-**

No meeting.

### **General Business-**

- Paul Sadler brought to the Board's notice the Board roles & responsibilities document circulated. Board members are asked to sign the Code of Conduct and return it to the secretary.
- Board members are asked to give consideration as to which subcommittees they wish to join. Members attend the next subcommittee meetings of their choice and if any gaps we will discuss at the next board meeting.
- The 3-year strategic plan was outlined by Paul McGuinness. Comments and discussion are welcome.
- Board members on gmail have received the BOT folder. This is a living document and contains all the College governance policies, roles and responsibilities and strategic direction & rationale. Board members not on gmail will receive a digital static copy.
- Casual vacancy. We are one parent rep short on the Board. The Board resolved to fill the position by co-option. Paul Sadler emphasized that there was no set timeframe for this. Board members are asked to consider names and forward these for discussion. Board members to consider the skill set desired from a new Board member. To be further discussed at the September meeting.
- BOT calendar 2022. The calendar was updated and is circulated with these minutes. There was a request to have the dates sent to individual Board members digital calendars for all BOT future meetings. This will be further investigated.

Motion that the Principal's report, subcommittee reports, amendments, policy updates and General Business be adopted and recommendations be accepted as recorded in these minutes and that all accounts listed be approved and passed for payment.

Moved: Peter Sims

Seconded: Mataatua Te  
Rongopatai

All in favour-Carried unanimously

The meeting was closed at: 18:51pm

DATE OF NEXT BOARD MEETING: Tuesday September 27<sup>th</sup> at 5.30pm in Marcellin 1

READ AND CONFIRMED THAT THESE MINUTES ARE A TRUE AND ACCURATE RECORD OF THE  
MEETING DATED: 30 August 2022

DATED THIS 27<sup>th</sup> DAY OF September 2022



Paul Sadler

PRESIDING MEMBER (BOARD CHAIRPERSON)

# BOT Meetings 2022

Updated 30 August 2022

January						
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