

MINUTES
OF CAMPION COLLEGE BOARD OF TRUSTEES MEETING
HELD ON 28 JUNE 2022
IN CAMPION COLLEGE MARCELLIN 1, AT 5.30 PM

PRAYER: Alleyne Chater

PRESENT: Paul Sadler, Paul McGuinness, Hayley Lincoln, Peter Sims, Alleyne Chater, Gina Lean, Dion Neems

APOLOGIES: Vicki Briant, Bridget Armstrong, Mark McBreen, Audrey Liti,

BOT SECRETARY: Kieran Nicoll

CONFIRMATION OF MINUTES: The minutes of the meeting held on 24th May 2022 are true and correct.

Moved – Alleyne Chater

Seconded - Gina Lean

All in favour – *Carried unanimously*

MATTERS ARISING FROM THE MINUTES:

- Add Skye Haggard's (Careers) name to the list of HOCs who presented to the board at the May meeting.

INWARDS CORRESPONDENCE:

- No matters arising from correspondence.

PRINCIPAL'S REPORT:

- The College is experiencing a high amount of absences of both students and staff with Covid and a very strong flu going around. Staff absences are around 20% and students 25-30%
- Our position is if you are feeling sick or have symptoms to stay away from school.
- Proposed term dates for 2023 have been submitted
- The new NCEA start date has been deferred to 2024. We are a trial school and will continue with the new NCEA mathematics, geography, numeracy and literacy standards in 2023
- BOT elections are coming up, the proposed date is Wednesday 7 September.
- A Returning Officer is required for the elections, Phil Rowland has been proposed as he already does a lot of the work as part of his Deputy Principal Role
- Two College vans were broken into last week, one attempted stolen and damaged, one taken and recovered by the police. Insurance claims have been lodged.
- Recommendation to remain in the Ministry donations scheme

Sub-committee reports

Special Character –

- Several staff took part in Professional/Faith development in June
- Our first whole school Mass for 2022 took place for Marcellin Champagnat's Feast Day and was a great celebration.
- Following the success of the Boys' Breakfast group a Girls group was suggested by a student. This has been running for 3 weeks now and thanks to Alphonsa and Theresa's help is running well.
- School retreats for Years 11-13 were run by the NET retreat team in May. Years 7-10 to follow in Term 3
- We encourage BOT members to come to Chanel Shield Speech and Drama events later in the year as Campion is hosting.

Personnel –

- Staffing entitlement for 2022 is at a slight under use.
- Vacancies are being advertised for two roles in the office following Rae McGuinness' retirement at the end of term and Kieran Nicoll's fixed term as PA ending.
- Interviews have started for the Counsellor position
- 106 combined sick days taken by staff - due to Covid + Flu
- Karyn Sadler has requested a 1 term sabbatical in 2023 to study staff capability in Te Reo Maori

Promotions –

- No meeting this month

Finance & Works –

- Annual report presented
- Auditors - want board chair signing off on all staffing
- The College is in a good financial position
- Feedback around our processes and systems is positive
- Performing Arts contract is finalised. We are still waiting on a start date for construction

Te Tiriti o Waitangi –

- Discussed how we will bring the local hapu into our schools te reo program
- Minutes are to be circulated with the next board report.

General Business –

- Returning officer – Approved to contract Phil Rowland. He will receive remuneration for the extra duties
- Are we getting a new van to replace one stolen? Short answer: Yes
- Approval was given for the following actions:
 - *Application to Kiwi Gaming Foundation for transport costs of school trips*
 - *2023 Term Dates*
 - *College MOE Donations Scheme for 2023*
 - *BOT Election dates and administration for 2022*
 - *Approval of 2023 sabbatical for Karyn Sadler*
- *The College acknowledges receipt of the 2021 annual report & management/governance report*
- **Motion that the Principal's report, subcommittee reports, amendments, policy updates and General Business be adopted and recommendations be accepted as recorded in these minutes and that all accounts listed be approved and passed for payment.**

Moved – Gina Lean

Seconded - Dion Neems

All in favour – Carried unanimously

The meeting was closed at: 6:16pm

DATE OF NEXT BOARD MEETING: Tuesday August ^{30th}~~23rd~~ at 5.30 pm in Marcellin 1.

READ AND CONFIRMED THAT THESE MINUTES ARE A TRUE AND ACCURATE RECORD OF THE MEETING DATED: 28 JUNE 2022.

DATED THIS 30th DAY OF August 2022



Paul Sadler
BOARD CHAIRPERSON