

MINUTES
OF CAMPION COLLEGE BOARD OF TRUSTEES MEETING
HELD ON 15 FEBRUARY 2022
IN CAMPION COLLEGE MARCELLIN 1, AT 5.30 PM

PRAYER: Paul McGuinness

PRESENT: Paul McGuinness, Paul Sadler, Bridget Armstrong, Mark McBreen, Hayley Lincoln, Audrey Liti, Dion Neems, Karyn Sadler (in attendance)

APOLOGIES: Fr Alfonso, Alleyne Chater, Gina Lean, Vicki Briant.

BOT SECRETARY: Deirdre McGuinness (Acting), Kieran Nicoll (in attendance)

CONFIRMATION OF MINUTES: The minutes of the meeting held on 30 November 2021 are true and correct.

*Moved by Bridget Armstrong
2nd Dion Neems
All in favour - Unanimously Carried*

MATTERS ARISING FROM THE MINUTES:

- Minutes from previous 'in-committee' meetings to be signed by those present.

INWARDS CORRESPONDENCE:

- No matters arising from correspondence.

PRINCIPAL'S REPORT:

- The College roll is down. This follows a trend over the past few years and is a complex situation. No impact as yet on staffing. More students are going into employment. There are residual effects on the changes at Campion and we are still in that delay phase of change. Some students are moving to other schools in and out of the district. Covid has prevented co-curricular activities and this has an effect on student engagement. We need to highlight the positive changes in the College to the community. New teachers will add to positive talk in the community and our revised website should be up and running shortly.

- **NCEA results:** Our students continue to do well with 80% achieving NCEA Level 2 and 91% of students who achieved Level 3 also gained University Entrance. The loss of students going into the strong labour market is also having an effect on students gaining NCEA.
- **Strategic Plan 2022 Update** - This has some minor clarifications but maintains the same direction as 2021. This will remain the focus to bring in the changes through the College.
- **Covid Red Setting:** We are now entering our third year of Covid disruptions. Our work on digital fluency has placed us in a good position to blend on-site and on-line learning. The Ministry of Education has stated that students do not need an exemption to wear a mask. This response can create tension between families and the school. We are working to minimise this.

Some courses at EIT require students to be vaccinated and this also happens with a number of work placements. This has been a motivating factor for vaccination for some students but has created some tensions with families. We are also managing tensions with parents over sport requirements for players to be vaccinated.

- **Property** - Confirmation has been received for the Learning Support Space and the Performing Arts Centre and a tender has been accepted. McMillian & Lockwood have the contract for the performing arts centre. We have been waiting for over 3 years so it will be great to finally get this started.
- **10 Year Cyclical Maintenance** - This is projected out for the next 10 years. We will steadily increase the amount set aside each year so there is a buffer at the start of the next 10 year period (2030). This helps allow for unexpected costs/events. Expenditure in 2022 will be used on Wawatai and Hato Maria exterior painting (as part of the Performing Arts upgrade), the Administration Centre and the Gregory Centre.
- **Support Staff with authority to restrain students** - All teachers are legally permitted to restrain students within the requirements of the Act. Support staff need to be identified by the principal and given written approval. The Board must be informed in these instances. The current named support staff are named in the Principal's report. Staff will receive training.

Sub-committee reports

Special Character

- A successful PD day for staff was held with Fr Gerard to start the year.
- The annual Caritas leadership day will be replaced with an online chat with the Caritas Wellington team.
- There is a strong group of Young Vinnies and Caritas students in the College.
- The Bishop is delegating specific roles to Parish Priests so celebrations such as Confirmation can still go ahead when the Bishop cannot attend due to Covid.
- Booster vaccinations for staff need to be done by 1 March.
- Early Childhood Centre. There are some issues in getting the building ready due to delays, mostly because of Covid. If certain criteria are not met then the Ministry of Education may not approve the centre. This would be a shame after all the work done so far and the buildings onsite and ready.

Personnel

- Staffing entitlement for 2021 was 34.34FTTE. There were 67 students enrolled in the Secondary Tertiary Programmes (Trades Academy). These students are funded entirely within the Operations grant and as such did not generate staffing. The staffing required is then paid from the Operations grant.

- A position for a sports co-ordinator is being advertised.
- Boosters are required by 1 March but there is an allowance if they are not due by that date.
- The College is pleased with the quality of the new staff who joined us in the College. All tagged positions are filled as at the start of this year.

Treaty of Waitangi - No meeting held

Promotions - had not planned to meet

Finance & Works –

- The school has new auditors.
- Successful applications for funding were received from:
 JN Williams \$25,000 for funding for student financial hardship
 NZ Community Trust \$30,347.50 for funding towards the purchase of College Van(s)
 Grassroots Trust Central \$9598 for funding 2 marquees and accessories.

General Business

BOT Vacancy. The Board agreed to approach a parent, Peter Simms, to replace Pete Renshaw who has resigned. This appointment will be up until the next elections in September 2022.

Motion that the Board adopt the Finance Policy, Cash Management Policy, Theft and Fraud Policy, Credit Card Policy and move the current Financial Resources of EOTC from a governance policy to a management policy. Also to adopt the Strategic Direction outlined in the Plan on a Page and the 10 year Cyclical maintenance plan.

*Moved - Bridget Armstrong/Dion Neems
 All in favour - unanimously carried*

- **Motion that the Principal's report, subcommittee reports, amendments, policy updates and General Business be adopted and recommendations be accepted as recorded in these minutes and that all accounts listed be approved and passed for payment.**

Moved – Paul Sadler

Seconded - Bridget Armstrong

All in favour – Carried unanimously

The meeting was closed at: 6.20pm

DATE OF NEXT BOARD MEETING: Tuesday 29 March 2022 at 5.30 pm in Marcellin 1.

READ AND CONFIRMED THAT THESE MINUTES ARE A TRUE AND ACCURATE RECORD OF THE MEETING DATED: 15 FEBRUARY 2022.

DATED THIS 29th DAY OF March 2022



Paul Sadler
BOARD CHAIRPERSON